



JOB DESCRIPTION

Job Title:	Teacher of Geography	Department:	Geography
Hours of Work:	Part time (Approx. 0.6 FTE)		
Responsible To:	Head of Geography	Responsible For:	N/A

Summary of Role:

Woldingham School is seeking a dynamic, experienced and well-qualified teacher of Geography to join this excellent department.

Geography is a popular and successful subject at Woldingham. At Key Stage 3 the students study a wide variety of topics including sustainable settlements, retail, Antarctica, development, super-volcanoes and climate change. The Key Stage 3 course begins with an intensive skills programme to equip the students with the necessary tools for Geographical investigation and analysis. At ICSE we follow the Edexcel IGCSE syllabus and at A Level we study the AQA syllabus. Currently we run a residential trip with Year 10 for 3 days to Swanage, Dorset, and a four-day residential visit to Somerset for the A level NEA. Every couple of years, we also embark on an enrichment trip. These have included Iceland and The Azores in the recent past.

The Geography classrooms are situated together in Marden, close to one of the ICT suites. All classrooms have interactive whiteboard displays and sound systems, as well as more traditional whiteboards. The department is well resourced and is prominent within the school.

Specific Responsibilities:

1. To teach classes as allocated by the Head of Department.
2. To plan and prepare schemes of work and lessons thoroughly, according to department and school policies.
3. To prepare relevant classes for public examinations at IGCSE and A Level, according to the specifications above.
4. To manage pupils' behaviour and promote a working atmosphere in lessons by following department and school policy.
5. To set, mark and assess work, record assessments and write reports according to department and school schedules and policies.
6. To write and mark examination/test papers as directed and prepare mark schemes when necessary.
7. To support the department's work by contributing to initiatives and taking on responsibilities which are reasonably allocated by the Head of Department.
8. To contribute to the co-curricular programme.
9. To undertake supervisory duties.
10. To undertake the duties of a form tutor part time.

PERSON SPECIFICATION

Essential	Desirable
Operational Excellence	
<ul style="list-style-type: none"> • A well-qualified and experienced graduate with a Geography degree. • The ability to teach across all Key Stages and up to IGCSE and A Level. • Excellent subject knowledge and a commitment to communicate enthusiasm for the subject through dynamic teaching. • To contribute to the co-curricular programme. • Fluent and accurate written and spoken English. • Excellent ICT Skills. 	<ul style="list-style-type: none"> • A qualified teacher or an ECT. • Ability to teach a second subject will be an advantage, preferably History or Politics.
Personal Behaviours	
<ul style="list-style-type: none"> • A good communicator who is able to inspire an interest in the subject. • An ability to engage warmly and professionally with students. • A calm and confident presence in the classroom. • Excellent organisational skills. • The ability to work as part of a team in a busy department. • A willingness to be generous with time committed to school, recognising that ours is a school that never closes during term time and the work continues after the final bell of the day has rung. 	<ul style="list-style-type: none"> • A willingness to make a contribution to the academic enrichment provision offered by the department
Ethos and Whole School Values	
<ul style="list-style-type: none"> • Committed to operating as part of the School community. • Committed to the Sacred Heart Values. • Committed to Woldingham as a school with high academic standing providing a holistic education and outstanding pastoral care. 	
Safeguarding and Pastoral	
<ul style="list-style-type: none"> • Committed to safeguarding and promoting the welfare of children and young people. • A satisfactory Enhanced Disclosure from the DBS. 	